

DIVISION A - BIDDING REQUIREMENTS

INVITATION TO BID

SECTION 00100

Sealed bids addressed to the Owner will be received at the Place of Bid until the Time of Bid on the Bid Date and then will be opened and read publicly the same date and hour.

PROJECT: City of Blanchard Municipal Bond Projects

OWNER: City of Blanchard, OK
City Council
122 North Main Street
Blanchard, OK 73010

BID DATE: Thursday April 7th, 2016 (04-07-2016)

TIME OF BID: 3:00 PM CDT

PLACE OF BID: Municipal Building, 122 North Main Street Blanchard, Oklahoma 73010

Any bids received after the stated Time of Bid will be returned to the Bidder unopened.

Bidding Requirements and Documents, including Drawings, Specifications and Addenda may be obtained at the office of Prairie Rock Architecture, PLLC, or by mail. A deposit sum of \$100.00, which may be in the form of a check written on the bidder's business account made payable to the Architect, will be required for each set of Contract Documents. Digital versions of Documents are available on CD for a nonrefundable deposit of \$15.00.

Bidders may obtain a maximum of two (2) sets of Drawings and Specifications by deposit and additional sets by paying printing costs (\$3.00/sheet for Drawings - \$0.15/page for Specifications). Deposits will be refunded to Bidders who submit a bona fide Bid at the time and place designated herein and who return the Bidding Documents to the Architect in good condition within ten (10) days from the bid date. The full and complete replacement cost of missing, damaged or unreturned Bidding Documents will be deducted from the Bidders deposit. The full replacement cost for complete sets of Bidding Documents will be deducted from the deposits of Bidders who do not submit a bona fide Bid and do not return the Bidding Documents to the office of the Architect in good condition within five (5) days from the date they received them or no later than seven (7) days prior to bid date. Bidding Documents shall be returned to the Architect's Office postage paid. The Architect will not accept delivery of Bidding Documents returned C.O.D., freight collect or other similar methods. Subcontractors and Suppliers may obtain full or partial sets of Bidding Requirements and Documents directly from the Architect by paying the printing costs specified above. All Bidding Requirements and Documents remain property of the Architect.

The Bidding Documents are on file at the Architect's office and are available and open for inspection by Bidders and Sub bidders by appointment during normal business hours.

In submitting a bid it is agreed that the Bid may not be withdrawn for a period of thirty (30) days after Bid Date.

A Bid Security in the form of a cashier's check, or certified check, or acceptable bidder's surety bond, made payable to the Owner, in an amount that is not less than five percent (5%) of the Bid proposal submitted, including all Alternates, shall accompany each Bid as a guarantee that: (1) the Bidder will not modify, withdraw or cancel the proposal for thirty (30) days after the bid date; and (2) the bidder, if awarded the contract, will promptly enter into a contract and execute such bonds and furnish such insurance certificates as may be required. Should the Bidder fail to honor these two (2) guarantee for any reason, the Owner shall total his damages and shall deduct the amount of such damages from the Bidder's Bid Security. Should the damages total less than the amount of the Bid Security, the difference shall be returned to the Bidder. However, all damages in excess of the Bid Security shall be borne by the Owner. Damages may include, but shall not be limited to, reasonable compensation for the Owner's additional time spent, additional Architect's fees, costs to the Owner for delays in completion of the Work based upon the Bidders proposed Contract Time and the Contract Time as Awarded including, but not limited to, interest expense and lost revenue, the difference between the Bidder's proposed Contract Sum and the Contract Sum as awarded and costs to re bid the Project should such action become necessary. Such bid securities will be returned to the unsuccessful bidders after execution of the Contract.

For information concerning any part of the proposed work, contact the Architect: Prairie Rock Architecture PLLC (PRA), P.O. Box 2618, Blanchard, OK 73010. Telephone (405) 255-8202.

Additional bidding instructions are included in the Bidding Requirements bound into the Contract Documents.

The Owner reserves the right to reject any or all bids and waive formalities and irregularities.

00178

00100-1

BY: City of Blanchard
City Council
122 North Main Street
Blanchard, OK 73010

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